

WORDPERFECT 10 CUA & DOS KEYBOARDS

CUA ORGANIZED BY KEYSTROKES

CUA ORGANIZED BY PURPOSE/FUNCTION

DOS ORGANIZED BY KEYSTROKES

DOS ORGANIZED BY PURPOSE/FUNCTION

WordPerfect users may select from several keyboards and may modify any of them or create entirely new keyboards as they prefer. Keystrokes described here are for the (1) "CUA" (Common Users Access) and (2) "DOS" (Wp6.1 Dos) keyboards. The WordPerfect 10 CUA keyboard varies slightly from earlier versions of WordPerfect, usually to access newer features. The "DOS" keyboard varies somewhat from the WordPerfect 5.1 keyboard, but not much. **Note to Microsoft Word users:** WordPerfect 10 also includes the option of using the MS Word 2000 keyboard, not shown here. To select, edit and/or create any keyboard, go to Settings: Shift+F1 or Tools|Settings... and click the Keyboard icon and then select the Keyboards Tab.

CUA KEYBOARD ORGANIZED BY KEYSTROKES

The WordPerfect 10 CUA keyboard contains 176 keyboard shortcuts, 36 more than the DOS keyboard.

, +Ctrl → Decrease Column
, +Ctrl+Shift → Decrease Column
. +Ctrl → Increase Column
. +Ctrl+Shift → Increase Column
- +Ctrl → Hyphen Character
/ +Ctrl → Hyphenation Cancel
- +Ctrl+Shift → Hyphen Soft
= +Ctrl → Quick Sum
[+Alt → Font Down1
[+Ctrl → Previous Box
] +Alt → Font Up1
] +Ctrl → Next Box
1 +Alt+Ctrl+Shift → Apply Heading1
1 +Ctrl → Single Line Spacing
2 +Alt+Ctrl+Shift → Apply Heading2
2 +Ctrl → Double Line Spacing
3 +Alt+Ctrl+Shift → Apply Heading3
4 +Alt+Ctrl+Shift → Apply Heading4
5 +Alt+Ctrl+Shift → Apply Heading5
5 +Ctrl → 1.5 Line Spacing
A +Alt+Ctrl → Align and Distribute
A +Ctrl → Select All
A +Ctrl+Shift → QuickWords Insert
B +Ctrl → Attribute Bold
B +Ctrl+Shift → Insert Bullet
C +Ctrl → Copy
C +Ctrl+Shift → DropCap Start
D +Ctrl → DateText
D +Ctrl+Shift → Automatic Date
Del → Delete
Del+Alt → Table Delete Row
Del+Ctrl → Delete to End of Line
Del+Ctrl+Shift → Delete to End of Page
Del+Shift → Cut
Down → Down
Down+Alt → Move Cell Down
Down+Alt+Shift → Select Cell Down
Down+Ctrl → Move Paragraph Next
Down+Ctrl+Shift → Select Paragraph Next
Down+Shift → Select Line Next
E +Ctrl → Justify Center
End → Move Line End
End+Alt → Move Column Bottom
End+Alt+Shift → Select Column Bottom
End+Ctrl → Move Document Bottom
End+Ctrl+Shift → Select Document Bottom

End+Shift → Select Line End
F+Alt+Ctrl → Find Previous
F+Ctrl → Find and Replace...
F+Ctrl+Shift → Find Next
F1 → HelpTopics
F1+Alt → Thesaurus...
F1+Alt+Ctrl → Dictionary...
F1+Alt+Shift → Grammatik...
F1+Ctrl → Spell Checker...
F1+Ctrl+Shift → QuickCorrect...
F1+Shift → What'sThis...
F10+Alt → Macro Play...
F10+Ctrl → Macro Record...
F10+Shift → Display Popup Menu
F11 → From File...
F11+Alt → VBA Editor
F11+Ctrl → Horizontal Line
F11+Ctrl+Shift → Vertical Line
F11+Shift → Edit Graphic Box...
F12 → Create...
F12+Alt → Settings...
F12+Alt+Shift → Calculate Document
F12+Ctrl → Format...
F12+Ctrl+Shift → Quick Fill
F12+Shift → Borders/Fill...
F2 → Find and Replace...
F2+Alt → Find Previous
F2+Ctrl → Find and Replace...
F2+Shift → Find Next
F3 → Save As...
F3+Alt → Reveal Codes
F3+Alt+Shift → Ruler
F3+Ctrl → Redisplay
F3+Ctrl+Shift → Show
F3+Shift → Save
F4 → Open...
F4+Alt → Exit WordPerfect
F4+Ctrl → Close
F4+Shift → New Blank Document
F5 → Print...
F5+Alt → Page
F5+Alt+Shift → Hide Bars
F5+Ctrl → Draft
F5+Ctrl+Shift → Insert Paragraph Number
F5+Shift → Zoom Full Page
F6 → NextPane

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F6+Alt → Window Next
F6+Alt+Shift → Window Previous
F6+Ctrl → Next Open Document
F6+Ctrl+Shift → Previous Open Document
F6+Shift → Previous Pane
F7 → Indent
F7+Alt → Flush Right
F7+Alt+Shift → Tab Hard Decimal
F7+Ctrl → Hanging Indent
F7+Ctrl+Shift → Double Indent
F7+Shift → Center Text
F8 → Select
F8+Alt → Styles...
F8+Ctrl → Margins...
F8+Shift → Select Cell
F9 → Font...
F9+Alt → Sort...
F9+Ctrl → Generate...
F9+Shift → Merge...
G+Ctrl → GoTo...
H+Ctrl → Outline Body Text
H+Ctrl+Shift → Print History Dlg
I+Ctrl → Attribute Italic
Ins → Typeover
Ins+Alt → Row Insert
Ins+Alt+Shift → Row Append
Ins+Ctrl → Copy
Ins+Shift → Paste
J+Ctrl → Justify Full
K+Ctrl → Case Toggle
L+Ctrl → Justify Left
L+Ctrl+Shift → Line Break
Left → Left
Left+Alt → Move Column Previous
Left+Alt+Shift → Select Column Previous
Left+Ctrl → Move WordPrevious
Left+Ctrl+Shift → Select WordPrevious
Left+Shift → Select Character Previous
N+Alt+Ctrl → QuickFind Next Current Word
N+Ctrl → New Blank Document
N+Ctrl+Shift → New from Project...
O+Ctrl → Open...

O+Ctrl+Shift → Outline Define...
P+Alt+Ctrl → QuickFind Previous Current Word
P+Ctrl → Print...
P+Ctrl+Shift → Print Document
PgDn → Move Screen Down
PgDn+Alt → Move Page Next
PgDn+Alt+Ctrl → Browse to Next Object
PgDn+Alt+Shift → Select Page Next
PgDn+Ctrl → Scroll Right
PgDn+Shift → Select Screen Down
PgUp → Move Screen Up
PgUp+Alt → Move Page Previous
PgUp+Alt+Ctrl → Browse to Prev Object
PgUp+Alt+Shift → Select Page Previous
PgUp+Ctrl → Scroll Left
PgUp+Shift → Select Screen Up
Q+Ctrl → QuickMark Find
Q+Ctrl+Shift → QuickMark Set
R+Ctrl → Justify Right
Right → Right
Right+Alt → Move Column Next
Right+Alt+Shift → Select Column Next
Right+Ctrl → Move Word Next
Right+Ctrl+Shift → Select Word Next
Right+Shift → Select Character Next
S+Ctrl → Save
S+Ctrl+Shift → Save All
T+Ctrl → New from Project...
U+Alt+Ctrl → Speed Format
U+Ctrl → Attribute Underline
Up → Up
Up+Alt → Move Cell Up
Up+Alt+Shift → Select Cell Up
Up+Ctrl → Move Paragraph Previous
Up+Ctrl+Shift → Select Paragraph Previous
Up+Shift → Select Line Previous
V+Ctrl → Paste
V+Ctrl+Shift → Paste Simple
W+Ctrl → Insert Symbol...
X+Ctrl → Cut
Z+Ctrl → Undo
Z+Ctrl+Shift → Redo

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CUA KEYBOARD ORGANIZED BY PURPOSE/FUNCTION

The WordPerfect 10 CUA keyboard contains 176 keyboard shortcuts, 36 more than the DOS keyboard.

Align andDistribute → A+Alt+Ctrl
Apply Heading3 → 3+Alt+Ctrl+Shift
Apply Heading4 → 4+Alt+Ctrl+Shift
Apply Heading1 → 1+Alt+Ctrl+Shift
Apply Heading5 → 5+Alt+Ctrl+Shift
Apply Heading2 → 2+Alt+Ctrl+Shift
Attribute Underline → U+Ctrl

Attribute Bold → B+Ctrl
Attribute Italic → I+Ctrl
Automatic Date → D+Ctrl+Shift
Borders/Fill... → F12+Shift
Browse to Next Object → PgDn+Alt+Ctrl
Browse to Prev Object → PgUp+Alt+Ctrl
Calculate Document → F12+Alt+Shift

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Case Toggle → K+Ctrl
Center Text → F7+Shift
Close → F4+Ctrl
Column Increase → .+Ctrl+Shift
Column Increase → .+Ctrl
Copy → Ins+Ctrl
Copy → C+Ctrl
Create... → F12
Cut → Del+Shift
Cut → X+Ctrl
Date Text → D+Ctrl
Decrease Column → ,+Ctrl+Shift
Decrease Column → ,+Ctrl
Delete to End of Line → Del+Ctrl
Delete → Del
Deleteto End of Page → Del+Ctrl+Shift
Dictionary... → F1+Alt+Ctrl
Display Popup Menu → F10+Shift
Double Indent → F7+Ctrl+Shift
Down → Down
Draft → F5+Ctrl
Drop Cap Start → C+Ctrl+Shift
Edit Graphic Box... → F11+Shift
Exit WordPerfect → F4+Alt
Find and Replace... → F+Ctrl
Find Next → F2+Shift
Find Next → F+Ctrl+Shift
Find and Replace... → F2+Ctrl
Find Previous → F2+Alt
Find Previous → F+Alt+Ctrl
Find and Replace... → F2
Flush Right → F7+Alt
Font Down1 → [+Alt
Font Up1 →]+Alt
Font... → F9
Format... → F12+Ctrl
From File... → F11
Generate... → F9+Ctrl
Go To... → G+Ctrl
Grammatik... → F1+Alt+Shift
Hanging Indent → F7+Ctrl
HelpTopics → F1
Hide Bars → F5+Alt+Shift
Horizontal Line → F11+Ctrl
Hyphen Soft → -+Ctrl+Shift
Hyphen Character → -+Ctrl
Hyphenation Cancel → /+Ctrl
Indent → F7
Insert Bullet → B+Ctrl+Shift
Insert Symbol... → W+Ctrl
Insert Paragraph Number → F5+Ctrl+Shift
Justify Right → R+Ctrl
Justify Full → J+Ctrl
Justify Center → E+Ctrl
Justify Left → L+Ctrl
Left → Left

Line Spacing Double → 2+Ctrl
Line Spacing 1.5 → 5+Ctrl
Line Break → L+Ctrl+Shift
Line Spacing Single → 1+Ctrl
Macro Record... → F10+Ctrl
Macro Play... → F10+Alt
Margins... → F8+Ctrl
Merge... → F9+Shift
Move Column Bottom → End+Alt
Move Column Next → Right+Alt
Move Column Previous → Left+Alt
Move Document Bottom → End+Ctrl
Move Cell Up → Up+Alt
Move Cell Down → Down+Alt
Move Page Next → PgDn+Alt
Move Page Previous → PgUp+Alt
Move Paragraph Next → Down+Ctrl
Move Paragraph Previous → Up+Ctrl
Move Screen Down → PgDn
Move Screen Up → PgUp
Move Word Next → Right+Ctrl
Move Word Previous → Left+Ctrl
Move Line End → End
New from Project... → N+Ctrl+Shift
New Blank Document → N+Ctrl
New Blank Document → F4+Shift
New from Project... → T+Ctrl
Next Open Document → F6+Ctrl
Next Pane → F6
Next Box →]+Ctrl
Open... → O+Ctrl
Open... → F4
Outline Define... → O+Ctrl+Shift
Outline Body Text → H+Ctrl
Page → F5+Alt
Paste → Ins+Shift
Paste Simple → V+Ctrl+Shift
Paste → V+Ctrl
Previous Box → [+Ctrl
Previous Open Document → F6+Ctrl+Shift
Previous Pane → F6+Shift
Print History Dlg → H+Ctrl+Shift
Print Document → P+Ctrl+Shift
Print... → P+Ctrl
Print... → F5
Quick Sum → →+Ctrl
Quick Words Insert → A+Ctrl+Shift
Quick Correct... → F1+Ctrl+Shift
Quick Fill → F12+Ctrl+Shift
QuickFind Previous Current Word → P+Alt+Ctrl
QuickFind Next Current Word → N+Alt+Ctrl
QuickMark Find → Q+Ctrl
QuickMark Set → Q+Ctrl+Shift
Redisplay → F3+Ctrl
Redo → Z+Ctrl+Shift
Reveal Codes → F3+Alt

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Right → Right
Row Append → Ins+Alt+Shift
Row Insert → Ins+Alt
Ruler → F3+Alt+Shift
Save → F3+Shift
Save → S+Ctrl
Save As... → F3
Save All → S+Ctrl+Shift
Scroll Right → PgDn+Ctrl
Scroll Left → PgUp+Ctrl
Select All → A+Ctrl
Select Cell → F8+Shift
Select Cell Down → Down+Alt+Shift
Select Cell Up → Up+Alt+Shift
Select Character Next → Right+Shift
Select Character Previous → Left+Shift
Select Column Bottom → End+Alt+Shift
Select Column Next → Right+Alt+Shift
Select Column Previous → Left+Alt+Shift
Select Document Bottom → End+Ctrl+Shift
Select Line End → End+Shift
Select Line Next → Down+Shift
Select Line Previous → Up+Shift
Select Page Next → PgDn+Alt+Shift
Select Page Previous → PgUp+Alt+Shift

Select Paragraph Next → Down+Ctrl+Shift
Select Paragraph Previous → Up+Ctrl+Shift
Select Screen Down → PgDn+Shift
Select Screen Up → PgUp+Shift
Select Word Next → Right+Ctrl+Shift
Select Word Previous → Left+Ctrl+Shift
Select → F8
Settings... → F12+Alt
Show → F3+Ctrl+Shift
Sort... → F9+Alt
Speed Format → U+Alt+Ctrl
Spell Checker... → F1+Ctrl
Styles... → F8+Alt
Tab Hard Decimal → F7+Alt+Shift
Table Delete Row → Del+Alt
Thesaurus... → F1+Alt
Typeover → Ins
Undo → Z+Ctrl
Up → Up
VBA Editor → F11+Alt
Vertical Line → F11+Ctrl+Shift
What's This... → F1+Shift
Window Previous → F6+Alt+Shift
Window Next → F6+Alt
Zoom Full Page → F5+Shift

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DOS KEYBOARD ORGANIZED BY KEYSTROKES

The DOS "shipping" keyboard contains 140 keyboard shortcuts, 36 fewer than the CUA keyboard. However, a user may edit the DOS keyboard to include any desired items, such as Ctrl+D for Dictionary.

.+Ctrl → Increase Column
.+Ctrl+Shift → Increase Column
/+Ctrl → Hyphenation Cancel
,+Ctrl → Decrease Column
-+Ctrl → Hyphen Soft
-+Ctrl+Shift → Hyphen Soft
,+Ctrl+Shift → Decrease Column
=+Ctrl → QuickSum
A+Alt+Ctrl → Align and Distribute
A+Ctrl → QuickWords Insert
A+Ctrl+Shift → Select All
B+Ctrl → Attribute Bold
B+Ctrl+Shift → Insert Bullet
C+Ctrl → Copy
C+Ctrl+Shift → DropCap...
Del → Delete
Del+Alt → Table Delete Row
Del+Ctrl → Delete Word
Del+Shift → Cut
Down → Down
Down+Alt → Move Cell Down
Down+Alt+Shift → Select Cell Down
Down+Ctrl → Move Paragraph Next
Down+Ctrl+Shift → Select Paragraph Next
Down+Shift → Select Line Next
End → Move Line End
End+Ctrl → Delete to End of Line
End+Shift → Select Line End
F+Ctrl → QuickMark Find
F1 → Help Topics
F1+Alt → Thesaurus...
F1+Alt+Shift → Grammatik...
F1+Ctrl → Next Pane
F1+Ctrl+Shift → Previous Pane
F1+Shift → Settings...
F10 → SaveAs...
F10+Alt → Macro Play...
F10+Ctrl → Macro Record...
F10+Shift → Open...
F11 → Reveal Codes
F11+Alt → Create...
F11+Ctrl → Tab Set...
F11+Shift → Insert Symbol...
F12 → Select
F12+Alt → Envelope...
F12+Ctrl → Save
F12+Shift → Bookmark...
F2 → Find and Replace...
F2+Alt → Find and Replace...
F2+Ctrl → Spell Checker...
F2+Shift → Find and Replace...

F3 → Next Open Document
F3+Alt → Reveal Codes
F3+Alt+Shift → Ruler
F3+Ctrl → Redisplay
F3+Ctrl+Shift → Show
F3+Shift → Previous Open Document
F4 → Indent
F4+Alt → Select
F4+Alt+Shift → Select Cell
F4+Ctrl → Select Sentence
F4+Ctrl+Shift → Select Paragraph
F4+Shift → Double Indent
F5 → Open...
F5+Alt → Tools
F5+Alt+Shift → Generate...
F5+Ctrl → Outline Define...
F5+Shift → Date/Time...
F6 → Attribute Bold
F6+Alt+Ctrl → Flush Right
F6+Alt+Shift → Window Previous
F6+Ctrl → Tab Hard Decimal
F6+Ctrl+Shift → Window Next
F6+Shift → Center Text
F7 → Close
F7+Alt → Create...
F7+Ctrl → Insert
F7+Shift → Print...
F8 → Attribute Underline
F8+Alt → Styles...
F8+Ctrl → Font...
F8+Shift → Format
F9 → End Field
F9+Alt → Graphics
F9+Ctrl → Sort...
F9+Shift → Merge...
G+Ctrl → GoTo...
I+Ctrl → Attribute Italic
Ins → Typeover
Ins+Alt → Row Insert
Ins+Alt+Shift → Row Append
Ins+Ctrl → Copy
Ins+Shift → Paste
L+Ctrl → Justify Left
L+Ctrl+Shift → Line Break
Left → Left
Left+Alt → Move Column Previous
Left+Alt+Shift → Select Column Previous
Left+Ctrl → Move Word Previous
Left+Ctrl+Shift → Select Word Previous
Left+Shift → Select Character Previous
N+Ctrl → Attribute Normal

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CUA ORGANIZED BY KEYSTROKES

DOS ORGANIZED BY KEYSTROKES

CUA ORGANIZED BY PURPOSE/FUNCTION

DOS ORGANIZED BY PURPOSE/FUNCTION

N+Ctrl+Shift → New from Project...
Num- → Move Screen Up
Num+ → Move Screen Down
P+Ctrl → Insert page number
PgDn → Move Page Next
PgDn+Alt → Move Screen Down
PgDn+Alt+Shift → Select Screen Down
PgDn+Ctrl → Delete to End of Page
PgDn+Shift → Select Page Next
PgUp → Move Page Previous
PgUp+Alt → Move Screen Up
PgUp+Alt+Shift → Select Screen Up
PgUp+Ctrl → Move Screen Left
PgUp+Shift → Select Page Previous
Q+Ctrl → QuickMark Set
R+Ctrl → Repeat Next Action...
R+Ctrl+Shift → Redo
Right → Right
Right+Alt → Move Column Next

Right+Alt+Shift → Select Column Next
Right+Ctrl → Move Word Next
Right+Ctrl+Shift → Select Word Next
Right+Shift → Select Character Next
S+Ctrl → Sound...
T+Ctrl → Outline Body Text
U+Ctrl → Attribute Underline
Up → Up
Up+Alt → Move Cell Up
Up+Alt+Shift → Select Cell Up
Up+Ctrl → Move Paragraph Previous
Up+Ctrl+Shift → Select Paragraph Previous
Up+Shift → Select Line Previous
V+Ctrl → Paste
V+Ctrl+Shift → Paste Simple
W+Ctrl → Insert Symbol...
X+Ctrl → Cut
Z+Ctrl → Undo
Z+Ctrl+Shift → Undelete...

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DOS KEYBOARD ORGANIZED BY PURPOSE/FUNCTION

The DOS “shipping” keyboard contains 140 keyboard shortcuts, 36 fewer than the CUA keyboard. However, a user may edit the DOS keyboard to include any desired items, such as Ctrl+D for Dictionary.

Align and Distribute → A+Alt+Ctrl
Attribute Normal → N+Ctrl
Attribute Bold → B+Ctrl
Attribute Underline → U+Ctrl
Attribute Bold → F6
Attribute Underline → F8
Attribute Italic → I+Ctrl
Bookmark... → F12+Shift
Center Text → F6+Shift
Close → F7
Copy → Ins+Ctrl
Copy → C+Ctrl
Create... → F11+Alt
Create... → F7+Alt
Cut → X+Ctrl
Cut → Del+Shift
Date/Time... → F5+Shift
Decrease Column → ,+Ctrl
Decrease Column → ,+Ctrl+Shift
Delete to End of Line → End+Ctrl
Delete → Del
Delete Word → Del+Ctrl
Delete to End of Page → PgDn+Ctrl
Double Indent → F4+Shift
Down → Down
DropCap... → C+Ctrl+Shift
End Field → F9

Envelope... → F12+Alt
Find and Replace... → F2+Shift
Find and Replace... → F2+Alt
Find and Replace... → F2
Flush Right → F6+Alt+Ctrl
Font... → F8+Ctrl
Format → F8+Shift
Generate... → F5+Alt+Shift
GoTo... → G+Ctrl
Grammatik... → F1+Alt+Shift
Graphics → F9+Alt
Help Topics → F1
Hyphen Soft → -+Ctrl+Shift
Hyphen Soft → -+Ctrl
Hyphenation Cancel → /+Ctrl
Increase Column → .+Ctrl+Shift
Increase Column → .+Ctrl
Indent → F4
Insert Symbol... → W+Ctrl
Insert page number → P+Ctrl
Insert → F7+Ctrl
Insert Bullet → B+Ctrl+Shift
Insert Symbol... → F11+Shift
Justify Left → L+Ctrl
Left → Left
Line Break → L+Ctrl+Shift
Macro Play... → F10+Alt

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CUA ORGANIZED BY KEYSTROKES

DOS ORGANIZED BY KEYSTROKES

CUA ORGANIZED BY PURPOSE/FUNCTION

DOS ORGANIZED BY PURPOSE/FUNCTION

Macro Record... → F10+Ctrl
Merge... → F9+Shift
Move Word Previous → Left+Ctrl
Move Column Next → Right+Alt
Move Line End → End
Move Screen Down → PgDn+Alt
Move Column Previous → Left+Alt
Move Paragraph Previous → Up+Ctrl
Move Screen Up → PgUp+Alt
Move Screen Left → PgUp+Ctrl
Move Page Previous → PgUp
Move Screen Up → Num-
Move Screen Down → Num+
Move Cell Up → Up+Alt
Move Page Next → PgDn
Move Paragraph Next → Down+Ctrl
Move Cell Down → Down+Alt
Move Word Next → Right+Ctrl
New from Project... → N+Ctrl+Shift
Next Open Document → F3
Next Pane → F1+Ctrl
Open... → F10+Shift
Open... → F5
Outline Body Text → T+Ctrl
Outline Define... → F5+Ctrl
Paste → Ins+Shift
Paste → V+Ctrl
Paste Simple → V+Ctrl+Shift
Previous Pane → F1+Ctrl+Shift
Previous Open Document → F3+Shift
Print... → F7+Shift
QuickMark Set → Q+Ctrl
QuickMark Find → F+Ctrl
QuickSum → =+Ctrl
QuickWords Insert → A+Ctrl
Redisplay → F3+Ctrl
Redo → R+Ctrl+Shift
Repeat Next Action... → R+Ctrl
Reveal Codes → F3+Alt
Reveal Codes → F11
Right → Right
Row Append → Ins+Alt+Shift
Row Insert → Ins+Alt

Ruler → F3+Alt+Shift
Save → F12+Ctrl
SaveAs... → F10
Select Character Previous → Left+Shift
Select Line End → End+Shift
Select Word Previous → Left+Ctrl+Shift
Select All → A+Ctrl+Shift
Select Column Previous → Left+Alt+Shift
Select Screen Down → PgDn+Alt+Shift
Select Page Next → PgDn+Shift
Select Screen Up → PgUp+Alt+Shift
Select Paragraph Previous → Up+Ctrl+Shift
Select → F12
Select Cell Up → Up+Alt+Shift
Select Cell → F4+Alt+Shift
Select Character Next → Right+Shift
Select Line Previous → Up+Shift
Select Word Next → Right+Ctrl+Shift
Select Sentence → F4+Ctrl
Select Column Next → Right+Alt+Shift
Select Paragraph → F4+Ctrl+Shift
Select Line Next → Down+Shift
Select → F4+Alt
Select Paragraph Next → Down+Ctrl+Shift
Select Page Previous → PgUp+Shift
Select Cell Down → Down+Alt+Shift
Settings... → F1+Shift
Show → F3+Ctrl+Shift
Sort... → F9+Ctrl
Sound... → S+Ctrl
Spell Checker... → F2+Ctrl
Styles... → F8+Alt
Tab Hard Decimal → F6+Ctrl
Tab Set... → F11+Ctrl
Table Delete Row → Del+Alt
Thesaurus... → F1+Alt
Tools → F5+Alt
Typeover → Ins
Undelete... → Z+Ctrl+Shift
Undo → Z+Ctrl
Up → Up
Window Previous → F6+Alt+Shift
Window Next → F6+Ctrl+Shift

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